



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
Wangal La Trinidad, Benguet



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DIVISION **MEMORANDUM NO:** 234 S - 2019

Name of Office:  
**School Governance and  
Operations Division**

August 14, 2019

To: Schools Governance and Operations Division  
Curriculum Implementation Division  
Public and Private Elementary and Secondary School Heads  
To all others concerned

From:   
**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

AUG 15 2019

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Subject: **Designated District Research Coordinators and Research Technical Working Group Members for SY 2019-2020**

1. In its aim to strengthen the quality of research and extend its services to all schools and districts in need of technical assistance, the Schools Division of Benguet identified teachers and School Heads as District Research Coordinators and Technical Working Group Members with the following qualifications:
  - a. Have shown active participation in giving technical assistance to colleagues in and outside the school for SY 2018-2019;
  - b. Have conducted either basic or action research following DepEd standards; and
  - c. Have continuously advocated research through classroom implementation and other means of dissemination.
2. District Research Coordinators were identified by their Public Schools District Supervisor/ Coordinating Principal with the following duties and responsibilities to discharge:
  - a. Co-Chair and Oversee the advocacy, implementation, and output processing of action and basic research in the district;
  - b. Guide and mentor the Technical Working Group on their given roles and responsibilities;
  - c. Do final review and critiquing of research proposals and completion reports' format, content, attachments, and forms strictly following the Division Standards stated in the Assessment Forms;
  - d. Render other related technical assistance to teachers and schools in need of your expertise in action and basic research, provided that teachers, learners and school affairs are prioritized at all times;
  - e. Check if all assessment forms and other forms submitted are completely accomplished and attached to the reviewed and critiqued proposals or completion reports;
  - f. Receive and Submit all reviewed and critiqued proposals and completion reports to the Division Office through the Records Section;
  - g. Note the submitted list ( from the TWG) of proponents' name, school, and research title with remarks if returned for major corrections or recommended for approval or acceptance in the Division Office; and
  - h. Co-organize and Co-chair the panel review, orientation, meetings and other related research activities in the district, provided that teachers, learners and school affairs are prioritized at all times.
3. Technical Working Group Members were identified by the Division Research Coordinator with the following duties and responsibilities to discharge:
  - a. Review and critique research proposals and completion reports' format, content, attachments, and forms strictly following the Division Standards stated in the Assessment Forms;
  - b. Render other related technical assistance (e.g. resource speaker in trainings – INSET, LAC sessions) to teachers and schools in need of your expertise in action and basic research, provided that your learners and school affairs are prioritized at all times;



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- c. Accomplish all TWG assessment forms and other related forms to be attached to the reviewed and critiqued proposals or completion reports before submission to the District Office;
- d. Receive Proposals / completion reports from proponents and submit all that are reviewed and critiqued to the District Research Coordinator through the District Office;
- e. Attend panel review, orientation, meetings and other related research activities organized by the District Research Coordinator and the Division Office, approved by the School Head and the Public Schools District Supervisor with the condition that your learners and school affairs are prioritized at all times.

4. The following are the identified and with designation as District Research Coordinators and Technical Working Group Members for SY 2019-2020:

District	District Research Coordinators	Technical Working Group
Atok	ANISIA L. AWAS	ALBINA ALUNES <i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
Bakun	DOLORES FIDEL	RUTH ANN LABINIO <i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
Buguias	ESTRELLA TABDI	JOMAR PALILENG MARCELITA SORIANO ROSITA BOSANTOG GINA APILIS MAILA VICENTE
Bokod	GLORIA HILARIO	ROY ONIL JR. AILEEN CAYAS GAZAEI BASATAN BENJAMIN DIO-AL JUNARIA DIO-AL
Itogon I	CHRISTINE PUGUON	NANCY COSTINA MACK DALAY-ON EDGAR TOMINO
Itogon II	JULIET BALDO	<i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
Kabayan	SANTA ATINAN	<i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
Kapangan	AGRIFINA COMPALA	BRENDA MATIAS <i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
Kibungan	SONIA JOVELYN SAB-IT	SONIA JOVELYN SAB-IT JENNIFER ANTONIO <i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
La Trinidad	EDGAR VICENTE MANA ESTAKIO	NORIE PADNGARAN CLARITA EDDIO ELLA MAE PENG-AS EFAGENIA PAING ELMERAIN PANAGAN ROSE KAYEE PECAY HEATHER BANAGUI KAREN BOSAING THOMAS TUMPAP MARY ANNE MALIPE AGNES MALINIAS LORNA WALLIT
Mankayan	CLARIZA TAD-O	DECENIA CABACAB



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		JARDSON ONIO SARAH DINO JACQUELINE GABATINO JOSEPHINE WACNANG MARY JANE BAYENG ANDREA GALINO CHERRY ANN ANGYOC MELENIA CABATAN SHARON ANGUPA
Sablan	MARYFLOR HIPOL	SHIAIANE CABUTEN <i>May also seek TA from any of the identified TWG or the Division Research Coordinator</i>
Tuba	FLORENCE PAWIG	OLIVER CAS-ING JOCELYN BUMANGHAT
Tublay	ANGELITA LAOYAN	JULIUS BALIQUED MARK ALJON VALENCIANO LOIDA BOSLAY TUESDA LUCIO LANI BAYANES

5. A copy of the designation memo may be received at the Planning and Research Section.

6. For information, guidance, and widest dissemination.